

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

School Board Reorganization Meeting
and
Regular Board of Education Meeting
District Board Room
Hybrid
(In-person or via Zoom)

December 4, 2023

The Reorganization Meeting was called to order by President, Tom Ferrari, Jr. at 6:00 p.m.

The Eastern Lebanon County School Board met in a Reorganization Meeting with President Ferrari presiding.

A Moment of Silent Meditation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mrs. Kantner.

Roll Call

Board Secretary, Mrs. Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Moyer, and Messer's Ferrari, and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Ms. Haas, Dr. Gerhart, Mrs. Hower, Mrs. Houck, Mr. Breeden, Mrs. Lutz, Mrs. Shoemaker, Mr. Sweigart, Mrs. DeHaven, ~~Mrs. Himmelreich~~, Mr. Boltz, Mr. Dresch, Lori Mosser, Board Secretary; William Zee, School Solicitor; and faculty/staff and community residents (in-person and via Zoom). Additionally, the re-elected and newly elected School Directors were in attendance: Mr. Kahl, Mr. Kramer, Mrs. Morrissey, Mr. Ondrusek, and Mr. Santos.

Board President Communications

- Welcomed everyone attending.

REORGANIZATION OF BOARD

Appointment of Temporary Board President

Mr. Ferrari, Jr. opened the floor for nominations for Temporary President.

Mr. Ziegler nominated Mrs. Moyer for Temporary President.

With no other nominations made, Mr. Ferrari, Jr. made a motion to close the nominations, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Mrs. Moyer was elected Temporary President by unanimous consent.

Reading of Certificates of Election

Board Secretary, Mrs. Lori Mosser read the Certificates of Election for newly elected and reelected Board members – Mr. Jack Kahl, Mr. Howard Kramer, Mrs. Joya Morrissey, Mr. Ray Ondrusek, and Mr. JP Santos.

Oath of Office

The Oath of Office for newly elected and reelected Board members, Mr. Jack Kahl, Mr. Howard Kramer, Mrs. Joya Morrissey, Mr. Ray Ondrusek, and Mr. JP Santos was conducted by the Honorable Judge Charles T. Jones.

Board members assumed their seat at the table.

Election of Officers

Mrs. Moyer opened the floor for nominations for the office of President. Mrs. Morrissey nominated Mr. Ziegler. With no other nominations made, Mrs. Moyer called for a motion to close the nominations. Mr. Kramer by a motion to close nominations, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, nominations were closed for the office of President. Mr. Ziegler was elected as President by unanimous consent.

Newly elected President, Mr. Ziegler assumed his chair.

Mr. Ziegler opened the floor for nominations for the office of Vice President. Mrs. Kantner nominated Mrs. Moyer and Mr. Ferrari, Jr. nominated Mr. Kahl. Mrs. Moyer called for a motion to close nominations. Mr. Kramer by a motion to close nominations, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, nominations were closed for the office of Vice-President.

Board Secretary, Mrs. Lori Mosser, took a Roll Call vote for the two nominees. Eight voting for Mrs. Moyer, one voting for Mr. Kahl.

Roll Call

Mr. Ziegler - Mrs. Moyer
Mrs. Moyer – Mrs. Moyer
Mrs. Kantner – Mrs. Moyer
Mr. Ferrari, Jr. – Mr. Kahl
Mr. Kramer – Mrs. Moyer
Mr. Kahl – Mrs. Moyer
Mrs. Morrissey – Mrs. Moyer
Mr. Ondrusek – Mrs. Moyer
Mr. Santos – Mrs. Moyer

Newly elected Vice President, Mrs. Rachel Moyer assumed her chair.

Organizational Matters

On a motion by Mr. Ziegler, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Item A was approved:

A. Established the rules of operation:

"That we, the Eastern Lebanon County School Board, adopt operational procedures and rules as outlines in the district policy manual and affirm that we will comply with Act 92 of 1998 (The Sunshine Act)."

On a motion by Mr. Kahl, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, Item B was approved:

B. Adopted a schedule of meeting dates for board meetings for the 2024 calendar year as follows:

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2024 CALENDAR OF BOARD MEETINGS

Committee-of-the-Whole &
General Purposes. _____

Regular Board of Ed. Meetings

January 3, 2024 (1st Wednesday)
February 5, 2024
March 4, 2024
April 3, 2024 (1st Wednesday)
May 6, 2024
June 3, 2024
NO COMMITTEE Mtg.
August 5, 2024
September 3, 2024 (1st Tuesday)
October 9, 2024 (2nd Wednesday)
November 4, 2024
NO COMMITTEE Mtg.

January 16, 2024 (3rd Tuesday)
February 20, 2024 (3rd Tuesday)
March 18, 2024
April 15, 2024
May 20, 2024
June 17, 2024
July 15, 2024
August 19, 2024
September 16, 2024
October 21, 2024
November 18, 2024
December 2, 2024 Re-Organization

According to the adopted policies of the Board of School Directors, Committee-of-the-Whole Meetings and for general purposes are held on the **first Monday** of each month and Regular Board Meetings are held on the **third Monday** of each month, unless otherwise noted. All meetings are held in the Board Room located at the Eastern Lebanon County School District, 180 ELCO Drive, Myerstown, PA, beginning at 6:00 pm, subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. *(Committee Meetings are to be scheduled by the Committee Chairperson and shall be announced prior to the Committee meeting. All Committee meetings shall be listed on the District Website (www.elcosd.org)).*

President Ziegler made the following appointments:

Mr. Ondrusek requested the Policy Ad Hoc Committee be removed from the Reorganization agenda because it is not a standing committee. Mr. Ziegler recommended it be discussed during the Regular Board of Education meeting under new business.

C. Appointed Board Chairs and Committees:

- Personnel:
 - o Chair – Howard Kramer
 - o Members – Thomas Ferrari, Jr, Joya Morrissey, Rachel Moyer
- Curriculum:
 - o Chair – Joya Morrissey
 - o Members – Bonnie Kantner, Ray Ondrusek, JP Santos
- Policy Ad Hoc:
 - o Chair –
 - o Members –
- General Services:
 - o Chair – Jack Kahl
 - o Members – Thomas Ferrari Jr., Howard Kramer, JP Santos
- Finance:
 - o Chair – Jack Kahl
 - o Members – Thomas Ferrari, Jr., Howard Kramer, JP Santos

D. Appointed Thomas Ferrari as representative and Howard Kramer as alternate to the Lebanon

County Tax Collection Committee.

- E. Appointed Joya Morrissey as representative and Jack Kahl as alternate to the ELCO Education Foundation.
- F. Appointed Bonnie Kantner as representative and Rachel Moyer as alternate to PSBA as School Board Liaison.
- G. Appointed JP Santos as representative and David Ziegler as alternate to serve a 3-year term to the Lebanon County Career and Technology Center.

On a motion by Mr. Kramer, seconded by Mr. Moyer and approved by Voice vote, all voting Aye, President Ziegler adjourned the Reorganization Meeting at 6:26 p.m.

EASTERN LEBANON COUNTY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
FOLLOWING DECEMBER 4, 2023
RE-ORGANIZATION MEETING

The Regular Board of Education Meeting was called to order by President, Mr. David Ziegler at 6:27 p.m.

Mr. Ziegler noted the District is audio recording the meeting, which will be posted on the District website. Mr. Ziegler also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

Public Comments - Items On the Agenda

- No comments were made.

All Items Are Action Items

Personnel Committee – Mr. Howard Kramer, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Kramer, seconded by Mrs. Moyer and voted by Voice vote, all voting Aye, Personnel Committee items A-E were approved.

- A. Approved adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Amanda Bashore	Jacqueline Gostomski	James Martin
Jolyn Swift		

- B. Accepted a “Letter of Resignation” from Ryan Leppo, part-time Custodian, effective December 15, 2023.
- C. Accepted a “Letter of Resignation” from Eliza Noone, full-time Paraprofessional, effective and retroactive to November 29, 2023.

- D. Approved the following individuals as coaches for the 2024 Spring sports season, as listed:
(Board Attachments):

Baseball:	Head JV Coach	Zach Stuart
	Volunteer Coaches	Brian McDonnell, Travis Bicher, Lyle Krall, John Mentzer

Girls Basketball	Volunteer Coach	Emily Miller
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- E. Approved the employment of Mary Ann Kless, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.54, 7.5 hours/day (10-month position) effective on or about December 19, 2023, pending receipt of all required documentation, clearances, and disclosures.
Background: Position filled due to resignation.

General Services Committee – Mr. Jack Kahl, Chair

On a motion by Mr. Kahl, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, Item A was approved:

- A. Approved a proposal #D23-261 from Effective Controls, Inc. for preventative maintenance service inspections at a cost of \$2,800.00 per year.

Background: This is a quarterly service to the dust collection systems at the new shops. This would also include the fire suppression system. This is a budgeted item.

Finance Committee – Mr. Jack Kahl, Chair

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mr. Ferrari, Jr. and approved by Voice vote, all voting Aye, Finance Items A-B, were approved:

- A. Granted authorization to pay bills that would normally come due during the month of December, with submission of a list of bills to be presented for approval in January, including General Fund, Food Service, Student Activity, Capital Project, and Capital Reserve Funds.

Background: Motion considered due to no scheduled second meeting in December.

- B. Granted authorization to submit the Treasurer's Report for approval in January that would normally be presented during the month of December.

Background: Motion considered due to no scheduled second meeting in December.

Superintendent's Report:

Principals Reports:

- Ms. Jennifer Haas, High School
 - Honor Roll Program has been instituted with information on qualifications and the number of students attaining both Distinguished Honor Roll and Honor Roll.
 - Highlighted the top performers from the Fall Regional CDE competition at the Lebanon Expo Center.
- Mr. Johnathan Treese, Middle School
 - Music Concert will be held December 5, 2023, at 7:00 pm in the Middle School Gymnasium. We will be providing light refreshments. This event will be live streamed.
 - Myerstown Parade was a huge success. Our float "How the Grinch Stole Christmas" was a big hit. Thank you to Mrs. Tara Lutz and family and Mrs. Kim Wilson for their vision of the parade float.
- Dr. Michael Gerhart, Intermediate School
 - Intermediate Band Concert will be held December 7, 2023, at 7:00 p.m. This event will be live streamed.
- Mrs. Jodi Houck, Fort Zeller Elementary
 - Wonderful two days of conferences. Coordinated book fair to coincide with parent/teacher conference. Thank all teachers, staff, families and PTO for time and dedication to Fort Zeller.
 - Annual Gingerbread shop will take place on December 14-15, 2023.
- Mrs. Tam Hower, Jackson Elementary
 - Teachers working towards goal of becoming an Apple Distinguished School.
 - PTO bringing back the Science Explorers Assembly, December 20, 2023.
- Mr. Thomas Mealy, Athletic Director
 - Congratulations to boys soccer team member Camden Marquette for being named PSCA AP All-State.
 - Court of Dreams experience for our Girls and Boys basketball teams at the Wells Fargo Center, Monday, December 18, 2023.

Mrs. Vicente shared the following:

- Congratulations to the newly elected and re-elected Board members.
- Thursday, December 7, 2023, an exploratory meeting will be held with Millersville University and Harrisburg Area Community College to continue discussion on creating a Para to Teacher certification for ELCO and Lebanon County Paraprofessionals.
- The Pennsylvania Dept. of Education will hold their Standards Aligned Systems Institute (SAS) at the Hershey Lodge from December 11-13, 2023. This year's theme is Successful Leadership: Shaping Your School's Story.
- PA Teacher of the Year will be announced at the conference. ELCO teacher Mr. Jonathan Bickel is a finalist.

Upcoming Dates/Announcements:

December 5, 2023 – 7:00 p.m. – Middle School Holiday Concert

December 7, 2023 – 7:00 p.m. – Intermediate School Holiday Concert

December 15-16, 2023 – 7:00 p.m. – High School Musical – White Christmas

December 22, 2023 – Early Dismissal K-12 students

December 25, 2023 – January 1, 2024 – No School for Students (K-12) – Winter Break

Public Comments - Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Kramer – commented on the artwork adorning the hallways at Stoneridge by ELCO students.
- Mr. Kahl – Thanked Mrs. Hass for reintroducing the honor Roll Program.
- Mrs. Moyer – Thanked Mr. Mealy for the opportunity for our girls and boys basketball teams to play at the Wells Fargo Center,
- Mr. Ondrusek – Congratulations to the new board members. Thanked other board members for their continued service.
- Mr. Ziegler – commented on how well the school district and community work together.

Old Business

- No Old Business was discussed.

New Business

- Mr. Ondrusek made a motion to amend the agenda to create a new policy committee. The motion was not seconded. The motion was not considered. This may be considered at a later date.

Adjournment

On a motion by Mr. Santos, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, President Ferrari adjourned the meeting at 6:52 p.m.

Respectfully Submitted

Lori Mosser
Board Secretary